



Republic of the Philippines  
**Department of Education**  
**Cordillera Administrative Region**  
**Schools Division of Benguet**

DepEd-Benguet Division  
 JUL 28 2025  
 RELEASED

28 July 2025

**DIVISION MEMORANDUM**

No. 306 s. 2025

TO: Office of the Schools Division Superintendent  
 Curriculum Implementation Division  
 School Governance and Operations Division  
 Public Elementary and Secondary School Heads  
 All Others Concerned

**SUBJECT: CONDUCT OF TRAINING OF SCHOOL LEADERS for the REVISED K to 10 MATATAG CURRICULUM IMPLEMENTATION**

1. Relative to MEMORANDUM DM-OUHROD-2025-1100 re Implementation of the Phase 2 – Revised K to 12 Curriculum Capacity Building Activities for Grades 2, 3, 5, and 8 (G2358) Teachers and School Leaders; this office enjoins all identified participants, Resource Persons, and Program Management team with confirmation (Enclosure 1) to participate in the conduct of the Division Training of School Leaders for the Revised K to 10 MATATAG Curriculum Implementation July 29, 2025 to August 01, 2025.
2. This training is designed to equip school leaders with the knowledge, skills, and tools to effectively implement the MATATAG K to 12 curriculum at the school level. It also aims to develop instructional and contextual leadership, focusing on curriculum alignment, pedagogy, assessment, planning, and professional development.
3. The program is organized into 3 days, with 12 structured sessions on the following competencies, where each session has defined objectives, outputs, and integration points aligned with school realities and curriculum reform priorities:
  - a) Curriculum and Instructional Leadership
  - b) Contextualized School Planning and PD
  - c) Evidence-Based Leadership and Sustainability
4. The venues are as follows:

Group 1	Orchard Hotel, Legarda Road, Baguio City
Groups 2 & 3	456 Hotel, Legarda Road, Baguio City
Group 4	Baguio Palace Hotel, Legarda Road, Baguio City

5. Check-in time will commence at 2:00 PM on July 29, 2025. At 4:00 PM, all are required to proceed to their assigned function halls for the Opening Program and orientation.

6. First meal (Dinner) will be on July 29, 2025, while the last meal for the training will be on August 1, 2025 (PM Snack). Participants with specific food restrictions must inform the HRD Section or the SMM&E Section for immediate intervention or coordination with the supplier.
7. This memorandum shall serve as Authority to Travel on official business for all identified participants, Learning Managers, Program Management Team, and Resource Speakers.
8. Meals and snacks, travel, and other incidental expenses of participants, the Program Management Team, Learning Managers, and Resource Speakers shall be chargeable against the 2025 HRTD fund, subject to the usual accounting and auditing rules and regulations.
9. Immediate dissemination of this memorandum is highly directed.

  
**ESTELA P. LEON - CARINO E4D, CESO III**  
Regional Director and   
Concurrent Officer In-Charge  
Office of the Schools Division Superintendent